

Privacy Policy

Ooms & Partners B.V. attaches great importance to the protection of your personal data. In this Privacy policy we want to provide clear and transparent information about how we deal with personal data.

We do everything we can to guarantee your privacy and therefore handle personal data with care. Ooms & Partners B.V. complies in all cases with applicable laws and regulations, including the General Data Protection Regulation. This entails that we in any case:

- Process your personal data in accordance with the purpose for which they are provided, these goals and type of personal data are described in this Privacy Policy;
- Processing of your personal data is limited to only those data that are at least necessary for the purposes for which they are processed;
- Ask for your explicit permission if we need it for the processing of your personal data;
- Have taken appropriate technical and organizational measures to ensure that security of your personal data is guaranteed;
- Do not pass on personal data to other parties, unless this is necessary for implementation of the purposes for which they were provided;
- Be aware of your rights regarding your personal data, want to point this out to you and respect these.

At Ooms & Partners B.V. we are responsible for the processing of your personal data. If, after reading our Privacy Policy, or in a more general sense, you have questions about this or if you wish to contact us, you can do so via the contact details at the bottom of this document.

Processing of personal data of Customers or suppliers

Personal data of customers or suppliers is collected by Ooms & Partners B.V. to be processed for the following objective(s):

- Administrative purpose;
- Communication about the assignment and/or invitations;
- Executing or issuing an order.

The basis for this personal data is:

- The agreed assignment;

For the above objective(s), Ooms & Partners B.V. ask the following personal data of you:

- First Name;
- Insertion;
- Last name;
- (Business) Telephone number;
- (Business) email address;
- Sex.

Your personal data will be processed by Ooms & Partners B.V. and stored for the benefit of the above processing(s) for the period:

- During the term of the agreement and thereafter in the financial administration for a maximum of 7 years.

Processing of personal data of employees of customers

Personal data of employees of customers are collected by Ooms & Partners B.V. to be processed for the following objective(s):

- Administrative purpose;
- Implementing the contract for services.

The basis for this personal data is:

- The assignment agreement;

For the above objective(s), Ooms & Partners B.V. ask the following personal data of you:

- Name;
- Address;
- Residence;
- Telephone number;
- E-mail address;
- Sex;
- Date of birth.

Your personal data will be processed by Ooms & Partners B.V. and stored for the benefit of the above processing(s) for the period:

- During the term of the agreement and thereafter in the financial administration for a maximum of 7 years.

Processing of personal data of former clients

Personal data of clients is collected by Ooms & Partners B.V. and processed for the benefit of the following objective(s):

- Administrative purpose.

The basis for this personal data is:

- The assignment agreement;

For the above objective(s), Ooms & Partners B.V. ask the following personal data of you:

- First Name;
- Insertion;
- Last name;
- Telephone number;
- E-mail address;
- Sex.

Your personal data will be processed by Ooms & Partners B.V. and stored for the benefit of the above processing(s) for the period:

- Maximum of 40 years.

Processing of personal data of newsletter subscribers

Personal data of newsletter subscribers are collected by Ooms & Partners B.V. to be processed for the following objective(s):

- Informing the person by means of news releases.

The basis for this personal data is:

- Receiving newsletters;

For the above objective(s), Ooms & Partners B.V. ask the following personal data of you:

- First Name;
- Insertion;
- Last name;
- E-mail address.

Your personal data will be processed by Ooms & Partners B.V. and stored for the benefit of the above processing(s) for the period:

- During the period that one is registered.

Processing of personal data of prospect, stakeholder/lobby contacts and/or interested parties

Personal data of prospect, stakeholder/lobby contacts and/or interested parties are processed by Ooms & Partners B.V. for the following purpose(s):

- Provision of information in the form of newsletters and/or targeted contacts.

The basis for this personal data is:

- Oral consent, issuing a business card and/or via a link on LinkedIn;

For the above objective(s), Ooms & Partners B.V. ask the following personal data of you:

- First Name;
- Insertion;
- Last name;
- Telephone number;
- E-mail address.

Your personal data will be processed by Ooms & Partners B.V. and stored for the benefit of the above processing(s) for the period:

- During the period when one is seen as a prospect, stakeholder/lobby contact and/or interested party.

Processing of personal data of employees

Personal data of employees is collected by Ooms & Partners B.V. and processed on behalf of the following objective(s):

- Implementing the employment contract.

The basis for this personal data is:

- The employment contract.

For the above objective(s), Ooms & Partners B.V. ask the following personal data of you:

- First Name;
- Insertion;
- Last name;
- Telephone number;
- E-mail address;
- Date of birth;
- Salary data;
- Copy ID;
- Citizen Service Number;
- Bank details.

Your personal data will be processed by Ooms & Partners B.V. and stored for the benefit of the above processing(s) for the period:

- During the period that one has a contract and afterwards in the financial administration for a maximum of 7 years.

Provision to third parties

We may provide the information you provide to us to third parties if this is necessary for carrying out the purposes described above.

For example, we use a third party for:

- Taking care of the internet environment of the AVG program;
- Taking care of tax returns and filing publication balances;
- Taking care of payroll administration;
- Taking care of newsletters and invitations.

We never pass on personal data to other parties with whom we do not have concluded a processing agreement. With these parties (processors) we make of course the necessary agreements to guarantee the security of your personal data. Further: we will not provide the information you provide to other parties, unless this is legally required and allowed. An example of this is that the police, in the context of an investigation request (personal) data from us. In such a case, we must cooperate and are therefore obliged to provide this information. We may also share personal data with third parties if you give us written permission to do so.

Within the EU

We do not provide personal data to parties located outside the EU.

minors

We only process personal data of minors (persons under 16 years old) if written permission has been given by the parent, guardian or legal guardian representative.

Retention period

Ooms & Partners B.V. does not store personal data longer than necessary for the purpose for which they were provided or required by law.

Security

We have taken appropriate technical and organizational measures to protect your personal data against unlawful processing, for example, we have the following: measures taken;

- All persons acting on behalf of Ooms & Partners B.V. will be able to take cognizance of your data, bound by its secrecy.
- We have a username and password policy on all our systems;
- We pseudonymize and ensure the encryption of personal data if there is reason to do so;
- We make backups of the personal data in order to be able to restore it in the event of physical or technical incidents;
- We regularly test and evaluate our measures;
- Our employees have been informed about the importance of protecting personal data.

Rights regarding your data

You have the right to inspect, rectify or delete the personal data that we hold about you and have received from you. You can also object to the processing of your personal data (or any part thereof) by us or by one of our processors. You also have the right to have provided data transferred by us to yourself or on your instructions directly to another party. We may ask you to identify yourself before we can comply with aforementioned requests.

May we process your personal data on the basis of permission given by you, then you always have the right to withdraw this permission.

Complaints

If you have a complaint about the processing of your personal data, we will ask you about this to contact us directly. If we can't figure it out with you, then we find this of course very annoying. You always have the right to submit a complaint to the Dutch Data Protection Authority, the supervisory authority in the field of privacy protection.

Questions

If you have any questions or comments regarding our Privacy Statement, please contact us.

Contact details

Ooms & Partners B.V.

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